



**UMATILLA COUNTY
SPECIAL LIBRARY
DISTRICT**

Strengthening our community libraries

PO Box 1689
425 South Main Street
Pendleton, OR 97801

Phone (541) 276-6449

Umatilla Special Library District Board

Regular Meeting - Annual Meeting of the Board of Directors
Thursday, July 22, 2021, 5:30pm
UCSLD Office at 425 South Main Street, Pendleton, OR &
Zoom Meeting:

<https://us02web.zoom.us/j/82255019757?pwd=YUpsaVNWeEg5Qmp2ZjJNL1FiUS9xUT09>

Meeting ID: 822 5501 9757 Passcode: 892017
Phone (audio only) +1 971 247 1195 US (Portland)

Agenda	
Call to order- Regular July and Annual Meeting	President
Oath of Office for: <ul style="list-style-type: none"> Jubilee Barron Sharone Pettus McCann John Thomas 	Secretary to the Board
Call the Roll & Establish Quorum	Secretary to the Board
Approval of the Agenda	President
Annual Meeting <ul style="list-style-type: none"> Review of Board of Director List Board Elections - President, Vice-President Secretary Appointment Set Regular Monthly Meeting Date & Time 	President and newly elected President

Topic	Lead	Purpose Outcome
Public Comment - Limited to Two Minutes Per Person Limited to 30 Minutes Total Anyone may come forward at this time. Comment on any topic not on Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted	President	Please sign up
Minutes - Board Meeting - June 24,2021	President	Approval

Topic	Lead	Purpose Outcome
Calendar Update	Director	Fiscal Year calendar will be finalized and shared when the Board approves
Correspondence	Director	
Reports	Director	
<ul style="list-style-type: none"> • Financial Statements <ul style="list-style-type: none"> ○ Accountants' Report - June 2021 ○ Banks & Pool Balances • Staff Monthly Reports 		Acceptance Information
Board Training	Everyone	OSHA Heat Illness Prevention Emergency Ruling
Old Business		
<ul style="list-style-type: none"> • City-District Agreements 	Director	Discussion & Approval
<ul style="list-style-type: none"> • Report on Staff Performance Appraisals 	Director	Information
<ul style="list-style-type: none"> • UCSLD - End of Year Report 	Director	Information & Discussion
New Business		
<ul style="list-style-type: none"> • Annual Library Service Plan Review Meetings - Dates 	Director	Review
<ul style="list-style-type: none"> • Bank Signatory Documents 	Director	New Signers Added
<ul style="list-style-type: none"> • Moving to Bill Pay 	Director	Information & Decision
<ul style="list-style-type: none"> • Report on Records Management Project 	Director	Information & Discussion
Good of the order	Everyone	
Next District Board Meeting - August 26, 2021	President	Information
Adjourn	President	Motion

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Erin McCusker at 541-276-6449.