



**UMATILLA COUNTY  
SPECIAL LIBRARY  
DISTRICT**

Strengthening our community libraries

PO Box 1689  
425 South Main Street  
Pendleton, OR 97801

Phone (541) 276-6449

**Umatilla Special Library District Board**

**Regular Meeting of the Board of Directors  
Thursday, February 22, 2024, 5:30 pm**

425 South Main Street, Pendleton, OR 97801 and

Zoom Link: <https://us02web.zoom.us/j/83764085100?pwd=U2NMU3IyUWJnZTgrbEpCQkKJ5d0ZhQT09>

Meeting ID: 837 6408 5100

Passcode: 327420

One tap mobile +19712471195,,83764085100#,,,,\*327420# US (Portland)

Dial by your location +1 971 247 1195 US (Portland)

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Agenda	
Call to order- Regular Meeting	President
Call the Roll & Establish Quorum	Secretary to the Board
Approval of the Agenda	President

Topic	Lead	Purpose Outcome
<b>Public Comment - Limited to Two Minutes Per Person</b>  Limited to 30 Minutes Total  Anyone may come forward at this time. Comment on any topic not on the Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted	President	Please sign up
<b>Minutes -</b> Board Meeting - January 25, 2024	President	Approval
<b>Calendar Update</b>	Director	
<b>Correspondence</b>	Director	Share at the meeting
Reports  <ul style="list-style-type: none"> <li>• Financial Statements               <ul style="list-style-type: none"> <li>○ Accountants' Report - January 2024</li> </ul> </li> </ul>	Director  Director	Share the January Financials

Topic	Lead	Purpose Outcome
<ul style="list-style-type: none"> <li>○ Banks &amp; Pool Balances</li> <li>● Staff Monthly Reports</li> </ul>	Director	Information
<b>Board Training</b> <ul style="list-style-type: none"> <li>● SDAO conference update and discussion</li> </ul>	Director and Board attendees	Share update on conference
<b>Old Business</b> <ul style="list-style-type: none"> <li>● Sick leave policy approved. Fund pool to begin?</li> </ul>	Board	Discussion and Decision
<ul style="list-style-type: none"> <li>● Strategic Plan Discussion in Prep for Workshop</li> </ul>	Board	Discussion
<ul style="list-style-type: none"> <li>● ALSP priority input from Board to take to Directors in March (see Jan minutes for requested information)</li> </ul>	Board	Discussion
<ul style="list-style-type: none"> <li>● Salary Examples to share in Prep for Workshop</li> </ul>	Director	Discussion
<b>New Business</b>		
<ul style="list-style-type: none"> <li>● Credit card limit raise</li> </ul>	Everyone	Discussion and decision
<ul style="list-style-type: none"> <li>● City Council visits</li> </ul>	Director	Discussion and invitation
<ul style="list-style-type: none"> <li>● Auto insurance information and questions</li> </ul>	Director	Discussion
<b>Good of the order</b>	Everyone	
<ul style="list-style-type: none"> <li>● Next District Board Meeting &amp; Budget committee meeting – March 28, 2024</li> </ul>		Information
<b>Adjourn</b>	President	Motion

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Heather Estrada at 541-276-6449.