



**UMATILLA COUNTY
SPECIAL LIBRARY
DISTRICT**

Strengthening our community libraries

PO Box 1689
425 South Main Street
Pendleton, OR 97801

Phone (541) 276-6449

Umatilla Special Library District Board

**Regular Meeting of the Board of Directors
Thursday, November 16, 2023, 5:30 pm**

425 South Main Street, Pendleton, OR 97801 and

Zoom link: <https://us02web.zoom.us/j/82632067788?pwd=NUgyblN4dUQ3QTBPOGd0dTBUazRCdz09>

Meeting ID: 826 3206 7788 Passcode: 547418

One tap mobile +19712471195,,82632067788#,,, *547418# US (Portland)

Dial by your location +1 971 247 1195 US (Portland)

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Agenda	
Call to order- Regular Meeting	President
Call the Roll & Establish Quorum	Secretary to the Board
Approval of the Agenda	President

Topic	Lead	Purpose Outcome
Public Comment - Limited to Two Minutes Per Person Limited to 30 Minutes Total Anyone may come forward at this time. Comment on any topic not on the Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted	President	Please sign up
Minutes - Board Meeting - October 26, 2023	President	Approval
Calendar Update	Director	
Correspondence	Director	
Reports	Director	

Topic	Lead	Purpose Outcome
<ul style="list-style-type: none"> • Financial Statements <ul style="list-style-type: none"> ○ Accountants' Report - October 2023 ○ Banks & Pool Balances • Staff Monthly Reports 	Director	Unable to receive the financials until after the Board Meeting because of earlier meeting date.
Board Training		
<ul style="list-style-type: none"> • SDAO training on Leave... 	Board	Information
Old Business		
<ul style="list-style-type: none"> • Sick Leave Policy Discussion • Emergency Plan Update 	Board Director	Discussion and next steps Discussion and next steps
New Business		
<ul style="list-style-type: none"> • Nick's offer of Grant writing help 	Board	Discussion and decision
<ul style="list-style-type: none"> • Acceptance of FY21-22 State Library Statistical Reports 	Board	Decision
<ul style="list-style-type: none"> • Acceptance of FY 2021-22 ALSP/Strategic Plan Reviews 	Board	Decision
<ul style="list-style-type: none"> • Acceptance of FY2023-2024 Budgets for final libraries 	Board	Decision
<ul style="list-style-type: none"> • Governing Documents and Policy Review - EDI & A and Updates <ul style="list-style-type: none"> ○ Sick Leave Policy ○ 	Board	Review & Approval Each month a new set of governing documents and policies will be reviewed with an equity, diversity, inclusion and anti-racism lens, as well as updating policies as needed.
Good of the order	Everyone	
Next District Board Meeting - December 28, 2023		Information
Adjourn	President	Motion

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Heather Estrada at 541-276-6449.