



**UMATILLA COUNTY  
SPECIAL LIBRARY  
DISTRICT**

Strengthening our community libraries

PO Box 1689  
425 South Main Street  
Pendleton, OR 97801

Phone (541) 276-6449

**Umatilla Special Library District Board**

**Regular Meeting of the Board of Directors  
Thursday, December 28, 2023, 5:30 pm**

<https://us02web.zoom.us/j/86495600385?pwd=U0thK1BVQ2EwQklFcU5EUkc1Qjc4UT09>

Meeting ID: 864 9560 0385

Passcode: 424064

One tap mobile

+19712471195,,86495600385#,,,,\*424064# US (Portland)

Dial by your location +1 971 247 1195 US (Portland)

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**425 South Main Street, Pendleton, OR 97801 and**

Agenda	
Call to order- Regular Meeting	President
Call the Roll & Establish Quorum	Secretary to the Board
Approval of the Agenda	President

Topic	Lead	Purpose Outcome
Public Comment – Limited to Two Minutes Per Person  Limited to 30 Minutes Total	President	Please sign up
Anyone may come forward at this time. Comment on any topic not on the Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted		
Minutes – Board Meeting – November 16, 2023	President	Approval
Calendar Update	Director	
Correspondence	Director	Information

Topic	Lead	Purpose Outcome
Reports <ul style="list-style-type: none"> <li>• Financial Statements               <ul style="list-style-type: none"> <li>○ Accountants' Report – October &amp; November 2023</li> <li>○ Banks &amp; Pool Balances</li> </ul> </li> <li>• Staff Monthly Reports</li> </ul>	Director  Director  Director	  Approval    Information
Board Training <ul style="list-style-type: none"> <li>• SDAO training on Leave...</li> </ul>	Board	Information
Old Business <ul style="list-style-type: none"> <li>• Sick Leave Policy Discussion</li> <li>• Emergency Plan Update</li> </ul>	Board Director	Discussion and decision Discussion and next steps
<b>New Business</b> <ul style="list-style-type: none"> <li>• Board Workshop dates and topics</li> </ul>	Board	Discussion and decision
<ul style="list-style-type: none"> <li>• Acceptance of FY22-23 Audit</li> </ul>	Board	Decision
<ul style="list-style-type: none"> <li>• Magazine costs added to Lib2Go</li> </ul>	Board	Discussion and Decision
<ul style="list-style-type: none"> <li>• Budget calendar</li> </ul>	Board	Decision
<ul style="list-style-type: none"> <li>• New County CIP agreement</li> </ul>	Board	Decision
<ul style="list-style-type: none"> <li>• Governing Documents and Policy Review – EDI &amp; A and Updates               <ul style="list-style-type: none"> <li>○ Sick Leave Policy</li> <li>○</li> </ul> </li> </ul>	Board	Review & Approval Each month a new set of governing documents and policies will be reviewed with an equity, diversity, inclusion and anti-racism lens, as well as updating policies as needed.
Good of the order	Everyone	
Next District Board Meeting – January 25, 2023		Information
Adjourn	President	Motion

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Heather Estrada at 541-276-6449.