

NOTICE OF BUDGET HEARING

A public meeting of the Umatilla County Special Library District will be held on May 28, 2020 at 5:15 pm at Zoom Meeting <https://us02web.zoom.us/j/868596316> or audio only at 1-253-215-8782, meeting ID 868 596 316. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2020 as approved by the Umatilla County Special Library District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained by contacting District Director - director@ucslid.org, 541-276-6449, between the hours of 8 am and 4 pm or online at <https://ucslid.org/>. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Erin McCusker

Telephone: 541-276-6449

Email: director@ucslid.org

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2018-19	Adopted Budget This Year 2019-20	Approved Budget Next Year 2020-21
Beginning Fund Balance/Net Working Capital	247,758	253,399	308,999
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	0	0	0
Federal, State & all Other Grants, Gifts, Allocations & Donations	50,779	16,528	11,866
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	95,830	88,000	105,400
All Other Resources Except Current Year Property Taxes	98,689	158,226	154,430
Current Year Property Taxes Estimated to be Received	1,698,121	1,800,000	1,816,735
Total Resources	2,191,177	2,316,153	2,397,430

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	218,709	237,630	254,500
Materials and Services	181,838	204,728	263,965
Capital Outlay	2,477	2,000	2,500
Debt Service	0	0	0
Interfund Transfers	95,830	88,000	105,400
Contingencies	0	114,035	111,000
Special Payments	1,413,598	1,542,461	1,552,972
Unappropriated Ending Balance and Reserved for Future Expenditure	278,725	127,299	107,093
Total Requirements	2,191,177	2,316,153	2,397,430

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program FTE for that unit or program			
General Fund-Administration	265,270	297,980	321,050
FTE	2.9	3	3
Resource Sharing	157,572	148,250	151,750
FTE	0	0	0
Outreach	38,018	27,528	31,866
FTE	0	0	0
Capital Reserve	47,299	47,299	47,299
FTE	0	0	0
Not Allocated to Organizational Unit or Program	1,683,018	1,795,096	1,845,465
FTE	0	0	0
Total Requirements	2,191,177	2,316,153	2,397,430
Total FTE	2.9	3	3

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

There are no changes in activities or sources of financing.

PROPERTY TAX LEVIES

	Rate or Amount Imposed 2018-19	Rate or Amount Imposed This Year 2019-20	Rate or Amount Approved Next Year 2020-21
Permanent Rate Levy (rate limit .3682 per \$1,000)	.3682	.3682	.3682
Local Option Levy			
Levy For General Obligation Bonds			

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings		
Total	\$0	\$0

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

RESOURCES

General

(Fund)

Umatilla County Special Library District

(Name of Municipal Corporation)

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year _2020-2021__			
Actual		Adopted Budget This Year Year 2019-20	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2017-18	First Preceding Year 2018-19							
1	120,027	165,451	160,000	1 Available cash on hand* (cash basis) or	220,500	220,500		1
2	0	0	0	2 Net working capital (accrual basis)	0	0		2
3	61,156	53,264	55,000	3 Previously levied taxes estimated to be received	55,000	55,000		3
4	4,268	7,185	4,500	4 Interest	4,500	4,500		4
5	0	0	0	5 Transferred IN, from other funds	0	0		5
6				6 OTHER RESOURCES				6
7	15,818	0	0	7 Windmill Income	0	0		7
8	0	15,611	73,076	8 Community Service Fees	69,480	69,480		8
9	0	8,483	0	9 Blue Mountain Hub Grant	0	0		9
10	784	173	500	10 Other Income	300	300		10
11	1,881	0	0	11 Historical Society Grant - Moved to Resource Sharing	0	0		11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	203,934	250,167	293,076	29 Total resources, except taxes to be levied	349,780	349,780	0	29
30			1,800,000	30 Taxes estimated to be received	1,816,735	1,816,735		30
31	1,610,395	1,698,121		31 Taxes collected in year levied				31
32	1,814,329	1,948,288	2,093,076	32 TOTAL RESOURCES	2,166,515	2,166,515	0	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**FORM
LB-30**

GENERAL FUND
(name of fund)

Umatilla County Special Library District
(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: (Name of Org. Unit or Program & Activity)	Budget For Next Year 2020-2021				
Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2017-18	First Preceding Year 2018-19	This Year 2019-20						
1			1	PERSONNEL SERVICES			1	
2	109,218	138,155	158,000	2	160,000	160,000		2
3	25,968	43,529	48,500	3	49,000	49,000		3
4	9,538	15,255	17,000	4	25,000	25,000		4
5	9,440	13,287	14,130	5	20,500	20,500		5
6	0	8,483	0	6	0	0		6
7				7				7
8	154,164	218,709	237,630	8	254,500	254,500	0	8
9	2.75	2.90	3.00	9	3.00	3.00		9
10				10	MATERIALS AND SERVICES			10
11	2,843	2,025	3,000	11	3,000	3,000		11
12	0	6,197	3,000	12	7,500	7,500		12
13	822	1,426	1,500	13	2,500	2,500		13
14	3,808	3,914	4,500	14	4,500	4,500		14
15	2,090	2,106	3,200	15	3,200	3,200		15
16	0	350	3,000	16	3,000	3,000		16
17	8,440	8,845	10,100	17	10,500	10,500		17
18	6,420	6,720	8,850	18	8,900	8,900		18
19	1,279	1,904	2,100	19	2,100	2,100		19
20	0	0	3,700	20	1,850	1,850		20
21	1,433	0	0	21	0	0		21
22	301	0	0	22	0	0		22
23	0	3,798	5,400	23	4,000	4,000		23
24	3,658	0	0	24	0	0		24
25	0	2,346	4,000	25	4,000	4,000		25
26	0	4,453	6,000	26	9,000	9,000		26
27	2,225	0	0	27	0	0		27
28	1,881	0	0	28	0	0		28
29	1,337,242	0	0	29	0	0		29
30	12,654	0	0	30	0	0		30
31	0	0	0	31	0	0		31
32	1,385,095	44,084	58,350	32	64,050	64,050	0	32
33				33	CAPITAL OUTLAY			33
34	1,366	2,477	2,000	34	2,500	2,500		34
35	1,366	2,477	2,000	35	2,500	2,500	0	35
36	1,540,625	265,270	297,980	36	321,050	321,050	0	36



REQUIREMENTS SUMMARY

**FORM
LB-30**

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

General

Umatilla County Special Library District

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2020-21			
	Actual		Adopted Budget This Year 2019-20		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2017-18	First Preceding Year 2018-19						
1				PERSONNEL SERVICES NOT ALLOCATED				1
2								2
3								3
4	0	0	0	TOTAL PERSONNEL SERVICES	0	0	0	4
5				Total Full-Time Equivalent (FTE)				5
6				MATERIALS AND SERVICES NOT ALLOCATED				6
7								7
8								8
9	0	0	0	TOTAL MATERIALS AND SERVICES	0	0	0	9
10				CAPITAL OUTLAY NOT ALLOCATED				10
11								11
12								12
13	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	13
14				DEBT SERVICE				14
15								15
16								16
17	0	0	0	TOTAL DEBT SERVICE	0	0	0	17
18				SPECIAL PAYMENTS				18
19	0	1,401,109	1,484,000	Tax Distribution to Cities	1,497,388	1,497,388		19
20	0	12,489	58,461	Community Service Fees Distribution to Cities	55,584	55,584		20
21	0	1,413,598	1,542,461	TOTAL SPECIAL PAYMENTS	1,552,972	1,552,972	0	21
22				INTERFUND TRANSFERS				22
23				Transfer to Other Funds				23
24	62,184	87,830	88,000	Resource Sharing Fund	105,400	105,400		24
25	46,069	8,000	0	Outreach Fund	0	0		25
26								26
27								27
28	108,253	95,830	88,000	TOTAL INTERFUND TRANSFERS	105,400	105,400	0	28
29			84,635	OPERATING CONTINGENCY	80,000	80,000		29
30			0	RESERVED FOR FUTURE EXPENDITURE	0	0		30
31			80,000	UNAPPROPRIATED ENDING BALANCE	107,093	107,093		31
32	108,253	1,509,428	1,795,096	Total Requirements NOT ALLOCATED	1,845,465	1,845,465	0	32
33	1,540,625	265,270	297,980	Total Requirements for ALL Org.Units/Programs within fund	321,050	321,050		33
34	165,451	173,590		Ending balance (prior years)				34
35	1,814,329	1,948,288	2,093,076	TOTAL REQUIREMENTS	2,166,515	2,166,515	0	35

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

Resource Sharing
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

1	Historical Data			2	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020-2021			1		
	Actual		Adopted Budget Year 2019-20			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	Second Preceding Year 2017-18	First Preceding Year 2018-19									
1				1	RESOURCES				1		
2	18,437	14,018	27,600	2	Cash on hand * (cash basis), or	18,700	18,700		2		
3				3	Working Capital (accrual basis)				3		
4				4	Previously levied taxes estimated to be received				4		
5				5	Interest				5		
6	62,184	87,830	88,000	6	Transferred IN, from other funds	105,400	105,400		6		
	8,839	0	0		Hermiston Reimbursement	0	0				
	12,290	0	0		Payments Received for Library2Go & Courier	0	0				
7	0	22,456	25,000	7	Reimbursements from Hermiston & Courier	25,000	25,000		7		
8	0	0	150	8	Other Income	150	150		8		
9	0	33,268	7,500	9	Grants	2,500	2,500		9		
10	101,750	157,572	148,250	10	Total Resources, except taxes to be levied	151,750	151,750	0	10		
11			0	11	Taxes estimated to be received	0			11		
12	0	0		12	Taxes collected in year levied				12		
13	101,750	157,572	148,250	13	TOTAL RESOURCES	151,750	151,750	0	13		
14				14	REQUIREMENTS **				14		
15				15	Org Unit or Prog & Activity	Object Classification	Detail		15		
					Resource Sharing	Materials & Services					
16	53,929	55,550	60,000	16			Sage Library System	62,000	62,000	16	
17	20,597	22,801	25,000	17			Courier County/State	31,000	31,000	17	
18	285	296	750	18			Cataloging Utilities	750	750	18	
19	2,377	1,616	0	19			ISP/Telecom	0	0	19	
20	8,813	9,341	10,500	20			Library2Go	13,000	13,000	20	
21	0	2,874	12,000	21			Prog&Trning for Libs Staff/Brds	10,000	10,000	21	
22	0	0	11,000	22			Cooperative Programs & Activities	6,000	6,000	22	
23	215	0	0	23			Supplies	0	0	23	
24	1,516	0	0	24			Training & Travel	0	0	24	
25	0	33,269	2,500	25			Grant Expenses	2,500	2,500	25	
26	0	0	1,500	26			Marketing	1,500	1,500	26	
27	0	0	25,000	27			Contingency	25,000	25,000	27	
28				28						28	
29	14,018	31,825		29	Ending balance (prior years)					29	
30			0	30	UNAPPROPRIATED ENDING FUND BALANCE			0	0	30	
31	101,750	157,572	148,250	31	TOTAL REQUIREMENTS			151,750	151,750	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

SPECIAL FUND
RESOURCES AND REQUIREMENTS

Outreach
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS			Budget for Next Year 2020-2021			
Actual		Adopted Budget Year 2019-20	Proposed By Budget Officer				Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2017-18	First Preceding Year 2018-19									
1			1	RESOURCES						1
2	24,178	20,990	2	Cash on hand * (cash basis), or			22,500	22,500		2
3			3	Working Capital (accrual basis)						3
4			4	Previously levied taxes estimated to be received						4
5			5	Interest						5
6	46,069	8,000	6	Transferred IN, from other funds						6
7	8,838	9,028	7	State Ready to Read Grant			9,366	9,366		7
8			8							8
9			9							9
10	79,085	38,018	10	Total Resources, except taxes to be levied			31,866	31,866		10
11			11	Taxes estimated to be received			0	0		11
12			12	Taxes collected in year levied						12
13	79,085	38,018	13	TOTAL RESOURCES			31,866	31,866	0	13
14			14	REQUIREMENTS **						14
15			15	Org Unit or Prog & Activity	Object Classification	Detail				15
16	28,410	0	16	Outreach	Pers Svces	Early Literacy Manager	0	0		16
17	16,627	0	17			Health & Accident Insurance	0	0		17
18	2,126	0	18			Retirement	0	0		18
19	1,911	0	19			Payroll Taxes	0	0		19
20	256	0	20			Unemployment Tax	0	0		20
21	133	0	21			Workers Compensation	0	0		21
22	49,463	0	22	Personnel Svces Total			0	0	0	22
23			23	Outreach	Mat & Svces					23
24	3,911	0	24			Materials & Supplies	0	0		24
	0	1,445				Take Off Materials & Supplies	5,500	5,500		
	0	8,838				State Ready to Read Material	9,366	9,366		
	102	0				Training	0	0		
25	1,254	0	25			Transportation	0	0		25
26	0	1,724	26			Take Off Transportation	6,000	6,000		26
	3,365	0				Grant & Donation Materials	0	0		
	0					Outreach Materials & Supplies	5,000	5,000		
27	0	0	27			Contingency	6,000	6,000		27
28	8,632		28	Materials & Services Total			31,866	31,866	0	28
29	20,990	26,011	29	Ending balance (prior years)						29
30		0	30	UNAPPROPRIATED ENDING FUND BALANCE			0	0		30
31	79,085	38,018	31	TOTAL REQUIREMENTS			31,866	31,866	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

**FORM
LB-11**

This fund is authorized and established by resolution / ordinance number
2019-2020-03 on (date) 04/23/2020 for the following specified purpose:

Provide capital for major capital expenditures

**RESERVE FUND
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2025

Capital Reserve
(Fund)

Umatilla County Special Library District
(Name of Municipal Corporation)

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2020 - 21			
Actual		Adopted Budget Year 2019 - 20	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2017 -18	First Preceding Year 2018 -19							
1			1	RESOURCES			1	
2	47,299	47,299	2	Cash on hand * (cash basis), or			2	
3			3	Working Capital (accrual basis)			3	
4			4	Previously levied taxes estimated to be received			4	
5			5	Interest			5	
6			6	Transferred IN, from other funds			6	
7			7				7	
8			8				8	
9			9				9	
10	47,299	47,299	10	Total Resources, except taxes to be levied			10	
11			11	Taxes estimated to be received			11	
12			12	Taxes collected in year levied			12	
13	47,299	47,299	13	TOTAL RESOURCES			0	
14			14	REQUIREMENTS **				
15			15	Org. Unit or Prog. & Activity	Object Classification	Detail		
16	0	0	16	Administrative				
17			17		Capital Outlay	Replacement Vehicle for Take-Off Program	40,000	
18			18		RFE	Reserve for Future Expenditure	7,299	
19	0	0	19		Reserved	Capital Expenditures	0	
20			20					
21			21					
25			22					
26			23					
27			24					
28			25					
29	47,299	47,299	26	Ending balance (prior years)				
30			27	UNAPPROPRIATED ENDING FUND BALANCE			0	
31	47,299	47,299	28	TOTAL REQUIREMENTS			0	

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year